

Membership policy, terms and conditions of the Geelong Lawn Tennis Club (GLTC)

The terms and conditions outlined herein form part of the conditions of entry and apply equally to all membership categories.

The terms and conditions have been created to ensure the safety and help maximise the enjoyment of club patrons. They also help ensure fair and equitable conditions for all patrons using the club facilities.

It's important to note that the following information is always subject to change. In the event of major updates or amendments, members will be notified by email or on the website. The GLTC reserves the right to amend the terms and conditions at any point as is necessary. The most recent and up-to-date terms and conditions are on our website and they override any previous versions.

Non-adherence to these terms and conditions is considered a breach of your membership conditions and may affect your future use of the facilities

Please make every effort to familiarise yourself with this information and if you have any questions please email info@geelonglawntc.com.au

Membership options

Only financial members are permitted to use the facilities as per their membership type. Non-financial members must pay any amounts due prior to using the facilities

Memberships are not transferable and must only be used by the nominated member.

We have the following types of memberships:

Junior - Tennis, Squash, Gym or Gold (up until 17 years old)

Young Adult - Tennis, Squash, Gym or Gold (from 17 years old to 21 years old)

Adult - Tennis, Squash, Gym or Gold (from 21 years old)

Family - minimum of four immediate family members with at least one adult and maximum of two adults with adults being the parents or primary care provider and all other family members being under 18 years of age. Family members are not required to have the same membership type. For example: the adult can have a squash membership and the children can have tennis membership. With a family membership, each family member will have a discount of 10% on their own membership fee for as long as there is a minimum of four family members at any one time. Should the number of members go below four then all remaining family members are then charged at the full membership fee. Please send an email to info@geelonglawntc.com.au for further details and to setup a family membership as this cannot be done via the online portal.

Sponsorship memberships are also available. If you would like to be a sponsor of the club and would like further information regarding our different sponsorship levels, please send an email to info@geelonglawntc.com.au.

Use of Gym – The cardio and free weights section at the front of the gym on the rubber matting is available 24 hours, 7 days a week. The Nautilus machines are NOT available for use from **6am to 1pm on MONDAYS, TUESDAYS, THURSDAYS and FRIDAYS** as these days and times are reserved for personal training sessions.

All pennant players and all who represent the club must be members of the GLTC.

Membership Charges and Payments

Membership payments are debited via monthly direct debit on or just after the 15th of every month. The associated joining fee and pro-rata amount must be paid to activate the membership and a bank account or credit/debit card (Visa or Mastercard) must be nominated for direct debit payments

Payments are made a month in advance.

A joining fee is payable for each membership

If joining prior to the 14th of the current calendar month then the pro-rata amount is the joining date up until the 14th of the current month.

If joining after the 14th of the current calendar month then the pro-rata amount will be from the joining date up until the 14th of the next calendar month.

Any debits that fail to process must be settled upon notification of the failed debit.

If you plan to use the gym (for Gym or Gold memberships) then an electronic FOB/card must be purchased as this is a required to enter and exit the gym at all times. The cost is \$30 for the electronic FOB and \$15 for the card version.

If you plan to use the tennis courts, squash courts or the other facilities (toilets, change rooms etc) outside of operating hours or during public holidays when the clubhouse is closed, then an electronic FOB/Card must be purchased as this is required to enter and exit the facilities during these times. The cost is \$30 for the Electronic FOB and \$15 for the Card version.

A rejection fee will be charged each time a debit fails to process.

Pennant fees and charges are not included in a membership.

Membership Renewal

- Renewal fees for Annual memberships are payable as determined by the GLTC. Membership rights will cease if fees remain unpaid by the due date and the joining fee will re-apply.
- There is no renewal for monthly direct debit memberships as these are deemed continuous.

Suspending your membership

The following terms and conditions apply when suspending a membership:

- A \$15 suspension fee will be charged for each period of suspension
- A membership can only be suspended if the current contract is financial (no outstanding amounts)
- A suspension being granted is solely at the discretion of the GLTC and the granting of a suspension should not be assumed.
- Suspension durations are for a minimum of four weeks and a maximum of three months in any 12 month period.
- Only one suspension in any 12 month period of membership is allowed

- The membership must be active and financial for a minimum of one month before being able to request a suspension
 - Requests for suspension of membership must be communicated in writing via email and sent to info@geelonglawntc.com.au prior to the suspension commencement date. The email must include the reason for the suspension, the start date and the end date of the suspension. The GLTC reserves the right to review all requested suspensions. A suspension will not take effect until the club has reviewed the received request and advised by email of approval or refusal.
 - Should a suspension need to be extended then the GLTC must be emailed prior to the end date of the current suspension period so as to be able to review the request for extension before the current end date. A reason and new return date must be provided in the email.
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Cancelling a membership

- Requests for cancellation of membership must be communicated in writing via email and sent to info@geelonglawntc.com.au a minimum of one month prior to the membership cancellation date. If one month's notice is not given then the GLTC will cancel the contract one month from the receipt of the cancellation email received from the member.
 - Any electronic FOBs/cards must be returned to the clubrooms prior to or on the last day of membership.
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Membership modifications

- Any changes to your personal details can be done directly via our online portal or an email can be sent to info@geelonglawntc.com.au
- Changes to the type of membership will need to be emailed to info@geelonglawntc.com.au and can only be made if the current contract is financial (no outstanding amounts)

- Changes to the type of membership will be effective as per the start of the next billing cycle

Electronic FOBs/Cards

All electronic FOBS and Cards remain the property of Geelong Lawn Tennis Club at all times and must be handed into the clubrooms prior to any membership end date.

Electronic FOBs/cards are required if access is needed to the facilities when the clubrooms are closed. This includes the toilets, showers and change rooms. Gym members and gold members who use the gym must have a fob in order to enter and exit the gym at any time even when the clubrooms are open.

Electronic FOBs/cards are only to be used by the member to which it has been assigned. Sharing is not permitted.

FOBS/Cards are not transferable to other members.

FOBS/cards should not be easily identified as belonging to GLTC (ie do not write or label them)

Management must be advised immediately should your FOB/Card be lost or stolen.

Each member must swipe their own FOB when entering and exiting. No tailgating through the entrances is allowed.

General Information

- Non-members are not permitted on the premises when the clubrooms are closed.
- Junior Gym or Junior gold members must be accompanied by an adult in the gym if they are under 16 years of age after which they can use the gym independently. Minimum age to use the gym is 15 years old.

- Bagging of the porous courts must be done after use. Watering of porous courts before and after play is very important as it helps to protect the court surface and markedly improves playability.
- Squeegees (hard courts) and rollers (porous courts) are available to remove surface water. Equipment should always be put back in its place after use with squeegees for the hard courts **MUST be hung back on the fence not left on the ground**. It is recommended that you seek help and guidance from a staff member before using any court equipment.
- Proper ripple sole tennis shoes must be worn when playing on grass courts.
- It is your responsibility to look after your own personal items and GLTC cannot be held responsible for any loss or damage.
- Booking of both the squash and tennis courts is highly recommended. A booked court will take precedence over a non-booking.
- Outside operating hours when the clubhouse is closed, the front tennis gates, squash courts door and the clubhouse amenities door are to remain closed and not propped open.
 - Organised coaching, social and pennant play has precedence over casual bookings in all cases
 - Management reserves the right to change the court you've booked in special circumstances (e.g. resting/rotating grass courts in summer)
- Members are responsible for their guests paying their guest fee **before they play** and in the event that this is not paid, this charge may be added to the member's account
- Members are requested to check in at the clubhouse on arrival so that we can advise which court is available and, in some cases, to check that correct footwear is being worn eg on grass courts
- The grounds shed precinct and back of porous courts are staff only areas. Please observe and respect any signage displayed with reference to courts out of play or repair work being conducted.
- A court is rendered a court "out of order" by the lowering the net. Please do not play on a court with a lowered net. If you have any questions, please see a staff member.
- All players representing the club in a pennant must be a financial member of the club and represent the club in a positive and respectful manner.

- By using our facilities and/or being on our premises, all guests, casual users and spectators are deemed to be accepting and agreeing to these terms and conditions.
- These Terms and Conditions are to be read in conjunction with the rules and bylaws of the club which can be provided upon request.

Privacy and communications

The GLTC considers that the responsible handling of personal information is a key aspect of democratic governance, and is strongly committed to protecting an individual's right to privacy.

Collection and use of personal data

Our website only collects or records personal information necessary to fulfil our core activities. We collect information you choose to provide through our contact-us section.

Disclosure of personal information

We will take all necessary measures to prevent unauthorised access to, or disclosure of, your personal information.

We will ensure that your personal information is not disclosed to other individuals, institutions and authorities except if required or authorised by law or explicitly permitted by you.